

COMMUNITY RELATIONS 4120F
Taylor's Crossing Public Charter School

Concern You Would Like Addressed

(Please keep your presentation to one sheet. Thank you.)

Name: _____ Date _____

Mailing Address: _____

Phone Number(s): _____

Subject: _____

Problem:

Examples that validate the problem:

Results:

Suggested Solutions:

Response Date: _____

Person Responding: _____

Taylor's Crossing Public Charter School

Response to Concern

Person Responding: _____ Response Date: _____

Method used to communicate response: _____

Actions taken to investigate concern: _____

People contacted in gathering information upon which to make decision: _____

Findings of investigation: _____

Decision: _____

Results of communicating the decision: _____

Signature: _____